



Greater Minneapolis Crisis Nursery Speaker's Bureau Volunteer Description

Position Title: Speaker's Bureau Member

Benefits: The person who assumes this position will have the opportunity to develop and strengthen the following competencies and skills:

- Participate in the rewarding experience of educating the community on the mission of the Crisis Nursery.
- Practice speaking in front of diverse groups of people.
- Gain understanding of diversity and children in crisis

Individuals will also have a greater understanding of the Crisis Nursery and its role in our community.

Department: Development

Location: 4544 4th Avenue S, Minneapolis, MN 55419
Speaking opportunities vary as far as location.

Objective:

1. To generate new Crisis Nursery Support relationships through proactive prospecting for speaking presentations to corporations and community groups to increase financial revenue, in-kind donations and volunteer participation.
2. To strengthen or re-engage existing support relationships.
3. To expand global community awareness of child abuse and neglect issues and the Crisis Nursery's mission and programs.

Supervised by: Danielle Brady (Volunteer Services Manager) & Development Dept.

Training Provided: Danielle Brady (Volunteer Services Manager)

Time Commitment: Must be able to commit to a set number of speaker engagements (agreed upon once admitted) per year. Most presentations (60%) are scheduled for daytime hours. Length of presentation time varies according to the organization's request and audience characteristics. Most presentations average 30 minutes and include at 8-10 minute speech, video presentation and a question and answer session. Speakers may accept as many assignments as they wish. Community or volunteer fairs usually require a 3 hour commitment which includes travel time.

Requirements:

- Attend approximately 3 hour training.
- Commit to an agreed upon number of speaking engagement for at least one year.
- All honorariums are directed to the Crisis Nursery.

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Specific Responsibilities:

- With help from Crisis Nursery staff, prepare presentation about the CN appropriate to the specific audience being addressed.
- Participate in training, including observation of experienced speakers for preparation to make presentations.
- Confirm and record the organization's contact person, the number of people attending, location, date and time of presentation and any other pertinent details.
- Model a flexible attitude and understand that diversity in culture and lifestyles impacts the attitudes and behaviors of staff, volunteers, and the children.
- Obtain all printed materials, video, display boards or other promotional items, one day prior (when possible) to scheduled presentation. Also responsible for returning all materials following your presentation.
- Communicate to Nursery staff any questions you were unable to answer to that information can be provided for future presentations.
- Respect and maintain the confidentiality of the children and families at all times.

Competencies:

- Volunteers need to be dependable and reliable.
- Good speaking voice, comfortable speaking in public.
- Knowledge of Greater Minneapolis Crisis Nursery's mission and programs.
- General understanding of child neglect and abuse issues and/or willingness to learn more about the topic.
- Understanding and sensitive to the needs of young children and families in crisis.
- Strong leadership skills.

Name of volunteer: (please print): _____

Signature of volunteer: _____