



In-Kind Donation Form

Name and address are required to receive a tax receipt. Please note we CANNOT accept used items, stuffed animals, items with latex, items that promote violence (toy weapons or cartoon characters with weapons), religious themed items, or pre-wrapped donations (presents/gift baskets).

Name: _____ **Date:** _____

Group/Company Name: _____

Mailing Address: _____

City, State, Zip: _____

Email: _____ **Phone:** _____

Qty. Item(s) Donated

Qty.	Item(s) Donated
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Volunteer Hours (optional):

Please record any volunteer hours, including time spent planning, shopping, putting kits together, or collecting items.

_____ # volunteers X _____ # hours each = _____ total volunteer hours

How did you hear about us? (Circle one)

Friend Family Work Internet Event Media Other: _____

Office notes:

Received by: _____ Department: _____ Inventoried by: _____