



# In-Kind Donation Form

All information is required for donor tax receipt and GMCN financials.  
Please note we CANNOT accept used items, stuffed animals, items with latex,  
items that promote violence (toy weapons or cartoon characters with weapons),  
religious themed items, or pre-wrapped donations (presents/gift baskets).

Name:	Date:
Group/Company Name:	
Mailing Address:	
City, State, Zip:	
Email:	Phone:

## # Item(s) Donated

<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____

## Volunteer Hours (Optional)

Please record any volunteer hours, including time spent shopping, putting kits together, or collecting items.

\_\_\_\_\_ # volunteers X \_\_\_\_\_ # hours each = \_\_\_\_\_ total volunteer hours

## How did you hear about us? (Circle one)

Friend    Family    Work    Internet    Event    Media    Other: \_\_\_\_\_

## Office notes:

Received by \_\_\_\_\_ Department (CS, FS, other) \_\_\_\_\_ Inventoried by \_\_\_\_\_